

# I-9 Management

# Electronic I-9 Form Upload Feature

Moving to an electronic Form I-9 management system is a key way to increase compliance with federal and state regulations. However, when employers streamline their I-9 management with an electronic solution for new hires going forward, that doesn't solve the problem of prior hires.

Experian Employer Services can help with that! We offer historic I-9 ingestion from previous activity in house or with a third-party to allow employers the ability to maintain history in a single repository.

## How It Works



## Safe and Easy Transfer

Securely provide imaged I-9 forms, corresponding data file and imaged supporting documents via an SFTP.



#### Single Location Source

Receive reminder notifications for expiring documents, run management reports and manage retention requirements.



### Seamless Upload

Experian Employer Services will process the images and upload them to your account. Our flexible data file layout captures all I-9 data fields with the only required fields being unique ID, first name, last name, employment status and hire date.

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